



# Communitas Education Trust

## Members' AGM

12<sup>th</sup> January 2017

## Minutes

In Attendance: Tim Higginson  
Paul Marray  
Adrian Sparks  
Kevin Rose  
Evelyn Holdsworth

Observing: Nick Tildesley  
Chloe McCulloch  
Jo Rooney

1. *Welcome*

The Chair welcomed the Members to the meeting and introductions were made.

2. *Review of the Annual Report and Accounts for John Donne Academy Trust 2015-2016*

The accounts were audited by Baxter & Co. and were given a clean bill of health. The annual report was circulated to members and no points were raised.

3. *Appointment of auditors for 2016-17*

**Agreed** Baxter & Co. are appointed as auditors for 2016-17

4. *Confirmation of the appointment of the Board of Trustees for Communitas Education Trust*

**Agreed** the appointment of the following members of the Board of Trustees:

**Tim Higginson**  
**Liz Robinson**  
**Eileen O'Mahony**  
**Fleur Nieboer**  
**Paul Bridge**  
**Adrian Sparks**  
**Chloe McCulloch**

It was noted that there is a current vacancy on the board of trustees but this would not be filled immediately so that a more effective appointment can be made once the relevant skill

set has been identified. It was also noted that it would be better to have phased appointments for trustees to avoid a hiatus when trustees' terms expire.

There is also a vacancy on the board of members and this will also not be filled until the trust expands and the necessary skill set is identified.

5. *Comments and discussion*

There were no other comments.